



# UK-AFI

UNITED KINGDOM  
ASSOCIATION OF  
FIRE INVESTIGATORS®

# The John DeHaan Memorial Award

UK-AFI, P.O. Box 1318, Lincoln, LN1 2WZ

Charity number: 1124789

[www.uk-afi.org](http://www.uk-afi.org)



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## 1. Introduction

The United Kingdom Association of Fire Investigators (UK-AFI) is the 67<sup>th</sup> chapter of the International Association of Arson Investigators (IAAI). It is a not-for-profit organisation and is a registered charity (1124789). It is located at P.O. Box 1318, Lincoln, LN1 2WZ. Revenue for the Development Grants is generated through membership subscriptions, conferences and training events.

The UK-AFI as part of the IAAI supports the training and development of its members to increase their knowledge. The UK-AFI Board has agreed that the passing of John DeHaan should be marked with the instigation of an award in his memory. As fire Investigators we have all been taught by John DeHaan either in person or via his written texts, he was always keen to pass his knowledge on to the next fire investigators. This award is intended to recognise those who strive to pass their knowledge on to the fire investigation community, to teach and encourage fire investigators to learn, and to those who publish, share research and knowledge amongst their peers.

## 2. Eligibility

The UK-AFI John DeHaan Memorial Award is open for nominations to individuals who have been members of the UK-AFI for a minimum period of two years. Nominees must not have received this award from the UK-AFI within the preceding 5 years (i.e Awarding year 2023, preceding 5 years include 2022, 21, 20, 19, & 18). Serving members of the UK-AFI Executive Committee will not be eligible to be nominated for this award.

## 3. Deadlines

Unless otherwise noted on an application or solicitation, the UK-AFI Board will only consider applications once a year. The deadline(s) for nominations is the 30<sup>th</sup> November. The successful applicant will be announced at the UK-AFI Annual Training Conference in the following year.

## 4. Program Information

The John DeHaan Memorial Award is designed to recognise a UK-AFI member who has given their time to share their knowledge and expertise on to other fire



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investigators. This could involve training course provision, presenting at conferences, publishing, sharing research etc, this list is not exhaustive.

The prize awarded will consist of one fully paid place at an Annual Training Conference, a voucher for £100 and a framed certificate. The Annual Training Conference place must be used within 3 years of receipt of the award.

If there are no eligible nominees in any given year then the Board may, at their discretion, consider conferring the award on two successful nominees in the following year.

## 5. How to Apply

Members wishing to nominate an eligible individual for the John DeHaan Memorial award are required to submit a formal written request to the UK-AFI in accordance to the deadlines above. The form attached here as an appendix should be completed and sent to the president of the UK-AFI. Anyone wishing to propose a member should also have a seconder and ensure that the nominee meets the eligibility criteria. In addition, an explanation of up to 500 words describing the reason(s) the nominee should be considered is required. A summary of this will be read out at the ATC when the winner is announced.

## 6. Review Process

The nomination form will be reviewed by two members of the Board to ensure that the nominee is eligible. All eligible candidates will be discussed by the Executive Board to determine which of the nominees will receive the award. This is a subjective process and it is based on the information provided by the proposer and seconder. It may be that the Executive Board will wish to speak with the Proposer and Secunder prior to making their decision.

The decision of the Board is final. Any complaints or concerns regarding the decision should be made via the complaints procedure.

President name: Emma Wilson

President signature:

Date of issue: 2<sup>nd</sup> September 2022

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Review date: 2<sup>nd</sup> September 2024



## 7. Award Nomination Form

Nominee:	Address:	Telephone:  Email:
UK-AFI membership number (If known):		Organisation:

Proposer:	Email:	Telephone:
Secunder:	Email:	Telephone:

Please include up to 500 word document describing the reason for the nomination.

To be completed by members of the Board:			
Application meets eligibility requirements?			
<input type="checkbox"/>	..... Name	..... Signature	..... Position
Successful Nomination: <input type="checkbox"/> Yes <input type="checkbox"/> No			
..... Name	..... Signature	..... Position	..... Date